



Production Order Form

Complete all starred (*) fields · Save PDF · Email to NuCoreBio

Email: Mc5896538@outlook.com | WhatsApp: +86 15866920149

We confirm your order within 24 hours · NCB-POF-031 · v2.0 · 2026

INSTRUCTIONS: Fields marked * are mandatory. Click any gray box to type. Save and email completed form.

- Order Number will be assigned by NuCoreBio upon confirmation. Leave blank if this is your first order.
- Attach label artwork (PDF/AI/EPS), COA template, and any specific packaging instructions.
- Production begins only after signed order confirmation + 50% deposit received.

SECTION 1 — Order & Client Information

Purchase Order Number (if applicable)

Leave blank — NuCoreBio assigns

Order Date *

e.g. 2026-03-15

Company / Brand Name *

Contact Person Name *

Business Email Address *

Business email preferred

WhatsApp / Phone *

Include country code

Country / Region *

Where you are based

Destination Market (for labeling) *

e.g. US, EU, Australia, Canada

Shipping Address (Line 1) *

Street, City, Postal Code

Shipping Address (Line 2)

State / Country / Attention

Preferred Shipping Method: *

- DDP (Delivered Duty Paid — NuCoreBio arranges all) FOB Shanghai (you arrange freight from Shanghai port)
 EXW Hainan (you arrange all freight from our warehouse) Air Freight — Express (DHL/FedEx/UPS)

SECTION 2 — Product Specifications

Product Name / Formula Reference *

As per NuCoreBio catalog or custom brief

NuCoreBio Formula Code (if known)

e.g. NCB-MH-001 or "Custom"

Dosage Form: *

- Hard Capsules — Gelatin Hard Capsules — HPMC (Vegan)
 Softgel Capsules Powder — Bulk Bag
 Powder — Stick Packs / Sachets Gummies
 Tablets — Compressed Other (specify in notes)

Fill Weight Per Unit / Dose *

e.g. 500mg per capsule

Serving Size (units per dose) *

e.g. 2 capsules = 1 serving

Units Per Container

e.g. 60 capsules per bottle

Container / Packaging Type *

e.g. HDPE bottle, pouch, blister

SECTION 3 — Active Ingredients & Specifications

List all active ingredients with target specification. Attach separate Ingredient Preference Form (NCB-BRIEF-001) if preferred.

#	Ingredient Name	Standardization / SpecMW Target	Dose Per Serving	Source Preference / Notes
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

SECTION 4 — Packaging, Label & Private Label Requirements

Label Type Required: *

Brand Name on Label *

Your brand name as it should appear

Label Artwork Status: *

- Artwork ready — will attach to this order
- Need NuCoreBio referral to label designer

- Artwork in progress — will send within 7 days
- White label only (no custom label required)

Target Market (for label compliance check) *

e.g. US FDA / EU / Australia TGA

Required Certifications on Label

e.g. Halal, Kosher, Non-GMO, Vegan

Regulatory Statements Required on Label:

- US FDA structure/function disclaimer
- EU health claim restrictions apply
- TGA ARTG number needed
- Health Canada NPN number needed
- Halal certification statement
- Kosher certification symbol

Additional Packaging Notes / Special Instructions:

SECTION 5 — Order Quantity, Pricing & Delivery

Trial / Pilot Order Quantity *

e.g. 5kg active / 1,000 units

Target Regular Monthly Volume

e.g. 50kg / month once launched

Requested Delivery Date *

Urgency Level



SECTION 6 — Quality, Testing & Documentation Requirements

Required Documentation (select all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Certificate of Analysis (COA) — HPLC potency verified | <input type="checkbox"/> 3rd-party lab verification report (independent lab) |
| <input type="checkbox"/> Heavy metals panel (ICP-MS — Pb, Cd, As, Hg) | <input type="checkbox"/> Full microbial panel (USP <2021>) |
| <input type="checkbox"/> Pesticide residue screen (GC-MS / LC-MS) | <input type="checkbox"/> MSDS / Safety Data Sheet |
| <input type="checkbox"/> Technical Data Sheet (TDS) | <input type="checkbox"/> Certificate of Origin (Hainan FTP) |
| <input type="checkbox"/> Allergen Declaration | <input type="checkbox"/> Halal Certificate (per batch) |
| <input type="checkbox"/> Kosher Certificate (per batch) | <input type="checkbox"/> Stability Study Data / Shelf-life Report |

Special Quality Requirements or Testing Requests:

SECTION 7 — NDA, Confidentiality & Terms

PAYMENT TERMS & PRODUCTION CONDITIONS:

- 50% deposit required before production commences. Balance due before shipment.
- Production lead time: Standard 21–35 days from confirmed order + deposit receipt.
- Price quotation valid for 30 days from date of issue. Subject to ingredient market fluctuations.
- NDA available on request — return to Mc5896538@outlook.com before sharing proprietary formula details.

Additional Notes / Special Requests:

CLIENT CONFIRMATION

By submitting this form I confirm the specifications above are accurate and authorize NuCoreBio to prepare a production quotation.

Authorized Signatory Name	Title / Position	Date

SUBMIT THIS COMPLETED FORM:

- Email completed PDF to: Mc5896538@outlook.com (Subject: "Production Order Form — [Your Company Name]")
- WhatsApp: +86 15866920149 (Send PDF attachment directly)
- We will confirm receipt + issue formal quotation within 24 business hours.
- Reference document: NCB-POF-031 · v2.0 · 2026 · NuCoreBio Technology Co., Ltd.